

**THE OASIS AT LAKE DUNLAP HOMEOWNERS ASSOCIATION  
ARCHITECTURAL REVIEW COMMITTEE (ARC) APPLICATION  
FOR NEW OR MODIFIED IMPROVEMENTS**

In accordance with the recorded covenants of the Association, and in order to protect each individual owner's rights and values, it is required that any homeowner considering a change, addition, or modification to their home or property which would affect the exterior appearance **MUST submit a request, in writing, to the ARC PRIOR to initiating the improvement.** Improvements are defined in the CC&Rs, Article 1.12, as amended. **Email completed applications to the Association Manager at [lakedunlapoasis@gmail.com](mailto:lakedunlapoasis@gmail.com). If you are unable to email the application, send an email to the Manager/Board President to request alternate methods.**

**1. OWNER CONTACT INFORMATION (PLEASE PRINT LEGIBLY)**

Owner(s) Name: \_\_\_\_\_ Email: \_\_\_\_\_

Owner Phone: (cell - home) \_\_\_\_\_ Work \_\_\_\_\_

Owner Mailing Address \_\_\_\_\_

Improvement Oasis Street Address if different than mailing address \_\_\_\_\_

**2. THIS PROPOSED IMPROVEMENT/MODIFICATION IS FOR:**

Driveway     Mailbox     Storage Shed     Fence     Pool     New Home\*\*

Deck/Patio     Garage     Landscape     For HOA records     Other

Renovation/Modification to Existing Improvement \_\_\_\_\_

Request Variance to CC&Rs (Provide CC&R Article, describe variation, and explain why it should be granted)

**3. REQUIRED DETAILS OF IMPROVEMENT/MODIFICATION (Check the items you are submitting to support request)**

( ) **GENERAL DESCRIPTION OF PROPOSED IMPROVEMENT/MODIFICATION** (Include, but not limited to, square footage, drawings or formal plans, measurements, sample photos/brochures, dimensions, location of utilities, etc.)

( ) **LIST OF EXTERIOR MATERIALS TO BE USED** (Masonry, wood, roofing, driveway, etc.)

( ) **EXTERIOR COLOR SCHEME** (exterior masonry, rock, wood, etc.--provide brand/color, samples, photos, links)

( ) **PLAT (SITE MAP)** of Lot showing size/location of proposed improvement to include front, side, and rear set-back distances/lines. New homes to include driveway and sidewalks.

( ) **APPROVED DRIVEWAY PERMIT FROM GUADALUPE COUNTY (required for temporary, permanent, all new homes)**

( ) **OTHER** --Specify (Optional \_\_\_\_\_)

4. Contractor Name \_\_\_\_\_ Phone: \_\_\_\_\_

Construction Start Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Estimated Completion Date \_\_\_\_/\_\_\_\_/\_\_\_\_

\*\*New Home Contractors must complete additional page

**CERTIFICATION:** As the legal Lot Owner, I certify I have included the required information.

- I understand the ARC has 30 days from receipt of a *complete* application to make their decision, and the request will be deferred if additional information is required.
- I agree not to begin construction without written approval and if I do I am aware I may be asked to remove/change items at my own expense and will be in violation of the deed restrictions.
- I understand all construction is required to comply with federal, state, local government requirements and The Oasis HOA governing directives.
- I understand the improvement must be completed within one (1) year from the approval date or the approval is rescinded.

**OWNER SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_

(Contractor is NOT authorized to sign unless Owner provides written consent to act on Owner's behalf)